

## ADMINISTRATIVE - INTERNAL USE ONLY

PRINTING AND PHOTOGRAPHY DIVISION  
WEEKLY REPORT FOR PERIOD ENDING  
5 January - 11 January 1984I. Items or Events of Major Interest that have Occurred During the  
Preceding Week

A. Joint Publication Research Service (JPRS) Status: All but two JPRS personnel are now working at P&PD. All the JPRS equipment was picked up on Saturday, 7 January 1984, and moved to the [ ] Equipment to be used in P&PD will be moved from [ ] later this week. Contact has been made with Bolling Air Force Base personnel who are interested in acquiring two of the JPRS duplicators and Navy Printing and Publications who are interested in acquiring the Standard Borg Collator. Neither organization is interested in the equipment if they would have to reimburse the Agency. We have received amended Form 2420s and Form 88s on JPRS Fiscal Year 1984 contracts. These will go to OL/Budget & Fiscal Branch and Procurement Division after signature. Based on these amendments, P&PD should receive \$307,000.00 minus any outstanding bills from JPRS.

B. Copier Activities:

1. The Copier Management Program (CMP) and Procurement Division notified Xerox that orders for any of the 13 Xerox 1045s ordered at the beginning of Fiscal Year 1984 will be cancelled if machines are not received by 16 January 1984. In response, Xerox has scheduled delivery of five on 10 January and five more are being allocated. Xerox must still find three others this week.

2. A recent matrix of standard office copier models published in Office Administration and Automation magazine revealed that 81 of 93 leading copiers listed were manufactured in Japan or other foreign countries. The matrix will be helpful to CMP in identifying features and performance characteristics across the market.

C. Dicomed to VM Interface: A note in the Office of Data Processing (ODP) Staff Notes concerning the Dicomed to VM interface is generating a lot of interest. So far, there have been three inquiries to P&PD about the link and what services will be provided. Of particular interest was a telephone call from DDI, Analytic Support Group (ASG), indicating that ASG and DDI analysts will have a large amount of viewgraphs generated via Disspla/Tellagraf that they would like to have processed on the Dicomed. Additionally, the Office of Current Production and Analytic Support (CPAS) indicated that they would like to send some Intergraph/ICCADS data via VM to the Dicomed for output.

D. Waste Paper Project: Activity on the Waste Paper/Trim Removal Project has shed more light on a possible P&PD installation. On Friday, 6 January, a lengthy proposal was received from Contamination Control Corporation (CCC)

ADMINISTRATIVE - INTERNAL USE ONLY

## ADMINISTRATIVE - INTERNAL USE ONLY

of Minnesota. The preliminary pricing quoted was \$150,000.00 for a CCC Mini System Mark II, \$95,000.00 for a primary vertical shredder system, and \$42,000.00 for a confidential shredder. Additional costs for outside modifications would be at least \$50,000.00. The president of CCC called on 6 January to check on receipt of the proposal and to discuss the letter sent to him re his "offer" to install a free system in return for the rights to the high-grade P&PD paper scrap. He indicated that, given the proper circumstances, he would be seriously interested in pursuing the matter. Basically, CCC wants assurance that the high-grade paper waste seen on his 15 December 1983 visit is typical of the everyday waste; and he would need a verifiable record of the amount (pounds) of daily/weekly recyclable waste. A subsequent call was made to P&PD's present vendor, Eco-Systems Industries of D.C., who stated that CIA's daily pickup amounted to 2 1/2 - 4 tons per week. Eco-Systems will meet with us to explain the waste paper market and offer suggestions re what Eco-Systems might do for P&PD.

E. Security Film: On Thursday, 12 January 1984, the Chief of the Security Education Group will preview the workprint of "Securely Yours" in Room G-56, P&P Building. This 16mm motion-picture runs approximately 35 minutes in length and represents a major endeavor on the part of P&PD personnel. Upon acceptance of the workprint, approximately 200 additional man-hours will be required to complete this project.

F. Congressional Budget Justification Books (CBJBs): There has been an increased activity in relation to the budget; however, a number of volumes are being held up for coordination of the figures. Camera copy has been approved for all 19 covers and tab sets. Graphics, including many color separations, are being worked on in Camera/Layout.

II. Significant Events Anticipated During the Coming Week

None

STAT



C/P&PD/OL

ADMINISTRATIVE - INTERNAL USE ONLY